

Report to: Chief Officer (Highways and Transportation)

Date: 10 October 2017

Subject: Extension of Contract – Noise Insulation Contract 2015-17

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks the Chief Officer's approval to extend the Noise Insulation Contract for a period of 12 months, in accordance with Contract Procedure Rule 21.1 and utilising Clause 5.2 incorporated within the Contract.

Recommendations

2. The Chief Officer (Highways and Transportation) is requested to approve the extension of the Noise Insulation Contract for a further 12 months to the 30th November 2018 in accordance with its terms and conditions

1 Purpose of this report

- 1.1 The purpose of this report is to inform the Chief Officer (Highways and Transportation) of the requirement to extend the Noise Insulation Contract and seek a Significant Decision as defined by the Constitution of the Council to extend the contract to the incumbent provider who has confirmed their agreement to extend.

2 Background information

- 2.1 The Environmental Studies Team use this contract to install noise insulation to properties in West Yorkshire which have been affected by an increase in noise pollution as a result of the construction of nearby new or upgraded highways.

2.2 The Noise Insulation Contract was awarded to one Contractor in 2015 for an initial period of 2 years with a facility to be able to extend the contract twice up to a total contract period of 4 years.

3 Main issues

3.1 The current contract expires on 30th November 2017 but can be extended annually for two more years up to 30th November 2019.

3.2 The incumbent contractor has agreed to extend the contract for a further 12 months and has agreed to maintain the current rates which provide further saving as they had the option to increase their prices in line with RPI.

3.3 The total value of orders placed fluctuates but is estimated to be around £125,000 per annum.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Environmental Studies Team are satisfied with the service provided by this Contractor.

4.1.2 Consultation has taken place with the Finance Team who confirmed that funding will be authorised from the capital budget of each respective scheme as and when required.

4.1.3 The Procurement Team has also looked into the appropriateness or otherwise of the proposed extension and concluded that it is justifiable.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Due consideration to equality has already taken place as part of the Corporate Procurement Process before this contract was originally awarded. It is currently not applicable to carry out an EDCI screening or impact assessment at this time.

4.3 Council policies and City Priorities

4.3.1 This contract is utilised as a means of instructing the Contractor to carry out Noise Insulation works to properties. Each order will be subject to the necessary approvals in accordance with the Council's rules.

4.3.2 The proposed extension to this contract will maintain an efficient method of procuring these works.

4.3.3 The contract is set up to cater for Noise Insulation works to be carried out across Leeds and is available to the Yorkshire Highways Alliance in accordance with the collaborative working aims.

4.4 Resources and value for money

- 4.4.1 The proposed extension to this contract will maintain an efficient method of procuring these essential works and offers good value for money as opposed to undertaking a further procurement exercise and the associated costs. Furthermore the contractor has declined to increase their rates by the RPI rate which signifies a further saving for the Council.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no specific legal implications arising from this report and is a significant decision. All activities relating to the proposed extension have been executed strictly in accordance with the Council's Contract Procedure Rules.

4.6 Risk Management

- 4.6.1 The incumbent contractor has already submitted competitive rates and a new tender exercise is not expected to bring any further savings and would incur costs associated with a new tender process.

5 Conclusions

- 5.1 The extension of this Contract is an efficient use of Council resources and offers best value for money whilst ensuring the supply of noise insulation works can continue to be delivered.

6 Recommendations

- 6.1 The Chief Officer (Highways and Transportation) is requested to approve the extension of the Noise Insulation Contract for a further 12 months to the 30th November 2018 in accordance with its terms and conditions.

7 Background documents¹

- 7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.